Exhibit 40
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>13:00</td>
<td>OPENING REMARKS</td>
<td>DAVE WILLIAMS</td>
</tr>
<tr>
<td>13:30</td>
<td>POSTMASTER GENERAL REMARKS</td>
<td>LOUIS DEJOY</td>
</tr>
<tr>
<td>13:45</td>
<td>DELIVERY BUSINESS PLAN</td>
<td>SAL VACCA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>GREG GRAVES</td>
</tr>
<tr>
<td>14:25</td>
<td>BREAK</td>
<td></td>
</tr>
<tr>
<td>14:40</td>
<td>MAIL PROCESSING BUSINESS PLAN</td>
<td>LARRY MUNOZ</td>
</tr>
<tr>
<td>15:10</td>
<td>RETAIL BUSINESS PLAN</td>
<td>ANGELA CURTIS</td>
</tr>
<tr>
<td>15:30</td>
<td>MAINTENANCE BUSINESS PLAN</td>
<td>DANE COLEMAN</td>
</tr>
<tr>
<td>16:00</td>
<td>BREAK</td>
<td></td>
</tr>
<tr>
<td>16:15</td>
<td>WRAP UP / GO AROUND</td>
<td>ALL</td>
</tr>
</tbody>
</table>
CHIEF OPERATING OFFICER
OPENING REMARKS

Dave Williams
Chief Operating Officer and Executive Vice President
64M WORK HOURS

T-86 DAYS
BELIEF THAT IT IS ACHIEVABLE AND WE CAN MAKE IT SO
ALL IN

VS

OPT IN
EFFICIENT, AFFORDABLE, & RELIABLE SERVICE

VS

COSTLY & HEROIC SERVICE
BUSINESS PLAN

• Flawless Execution
• On Schedule
• Message Saturation
• Clarity on Roles, Responsibilities, & Expectations
• Intentional Action
POSTMASTER GENERAL REMARKS

Louis DeJoy

Postmaster General and Chief Executive Officer
DELIVERY BUSINESS PLAN

Sal Vacca
Acting Vice President
Great Lakes Area Operations

Greg Graves
Vice President
Western Area Operations
## Work Hour Reduction Target

<table>
<thead>
<tr>
<th>LDC Labor Distribution Code</th>
<th>Description</th>
<th>Strategies</th>
<th>Actions</th>
<th>Variance to Plan / Earned (YTD Week 36)</th>
<th>EOY Projected</th>
<th>FY 21 Target 24 M</th>
<th>Daily Mins/ Route</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>Carrier Supervisor</td>
<td>Supervisor Hours Over Authorized</td>
<td>District Approval - 8 hours - 40 Hours Schedule Supervisor to Supervisor Workload Credit (SWC) Earned District Manager approval on Unauthorized / Unwarranted Details Utilized e1723</td>
<td>998 K (P)</td>
<td>1.4 M (P)</td>
<td>1.1 M</td>
<td>„ „</td>
</tr>
<tr>
<td>21</td>
<td>Carrier Office Hours</td>
<td>Leave on Time</td>
<td>Carriers Leave @ Earned • Start Times No Earlier &lt; 30 Minutes of Distribution Up Time • 1838-C Carrier Productivity • Eliminate Standby / Pre-Tour Overtime • Postal Form 1813- Leave Time Expectation • Office Efficiency Indicator Daily Target No Afternoon Sorting , Clear and Go • 5 Minute Expectation</td>
<td>6.2 M (E)</td>
<td>9 M (E)</td>
<td>6.4 M (AM)</td>
<td>9 min (AM)</td>
</tr>
<tr>
<td>22</td>
<td>Carrier Street Hours</td>
<td>Reduction in Street Expansion</td>
<td>Loading Efficiency • Manage Load Time Using Data Stationary Time Reduction, 1564A Geo Fence- Travel to Travel From 3996 Process / 1017B</td>
<td>11.9 M (E)</td>
<td>17.1 M (E)</td>
<td>16 M</td>
<td>22 min</td>
</tr>
<tr>
<td>23</td>
<td>Carrier Other (Dedicated Parcels)</td>
<td>Leverage Technology</td>
<td>Utilize Static /Dynamic Routing – Turn by Turn Utilization Update all 3998’s and Establish Base</td>
<td>307 K (P)</td>
<td>443 K (P)</td>
<td>3.1 M*</td>
<td>„ „</td>
</tr>
<tr>
<td>24</td>
<td>- Sunday Delivery</td>
<td>DRT to Earned</td>
<td>Start Time, Load Feature / Turn by Turn Usage Management Expectation • Informed Mobility Safety Observation Tool( IMSOT) 584</td>
<td>1.6 M (P)</td>
<td>2.3 M (P)</td>
<td>1.3 M</td>
<td>1 min</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>21 M (P/E)</strong></td>
<td><strong>30.2 M</strong></td>
<td><strong>29.3 M</strong></td>
<td></td>
</tr>
<tr>
<td>Labor Distribution Code</td>
<td>Description</td>
<td>Strategies</td>
<td>Actions</td>
<td>EOY Projected over Plan</td>
<td>FY21 Target Opportunity</td>
<td>Target FY21 Percent to Standard</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>-------------</td>
<td>------------</td>
<td>---------</td>
<td>------------------------</td>
<td>------------------------</td>
<td>-------------------------------</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Office</td>
<td>Rural Carrier Assistant over 40 - Evaluation</td>
<td>Address Rural Carrier Assistant s starting early Require Delivery Point Sequence to the Street Set leave time for the street expectations</td>
<td>1.38M</td>
<td>748K</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Street</td>
<td>Rural Carrier Assistant over 40 - Evaluation</td>
<td>Set expectations for return times Review Delivery Management System for Stationary events Manage new employees for first 10 weeks</td>
<td>1.38M</td>
<td>748K</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Priority Mail Express Runs</td>
<td>Maximize Priority Express going to the street with regular carrier Review Priority Express network Work with plant partners to ensure timely drop off of Priority Express</td>
<td>4.28M</td>
<td>2.35M</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Assist Assigned Carrier</td>
<td>Validate necessity for additional work hours above route evaluation Review regular carrier cumulative hours already worked for the week before assigning aux assistance</td>
<td>1.62M</td>
<td>892K</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rural Optimization</td>
<td>Reduction in rural miles leverage technology</td>
<td>207K</td>
<td>207K</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dynamic Routing Tool to Earned</td>
<td>Start Time Load Feature /Turn by Turn Usage Management expectation</td>
<td>1.69M</td>
<td>554K</td>
<td>8.16% (10.73% YTD WK36)</td>
<td></td>
</tr>
</tbody>
</table>

*LDC 25 Hours Include All Rural Hours worked*
MAIL PROCESSING BUSINESS PLAN

Larry Munoz
Vice President
Pacific Area Operations
<table>
<thead>
<tr>
<th>Labor Distribution Code (LDC)</th>
<th>Strategies</th>
<th>Description/Tactics</th>
<th>Variance End of Year Forecast (x 1000 Hours) Fiscal Year Annualized Estimate Savings (x 1000 Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 (Supervisor Mail Processing)</td>
<td>Supervisor Hours Reduction</td>
<td>Achieve earned hours</td>
<td>1,052</td>
</tr>
<tr>
<td>11 (Automated Distribution Letters)</td>
<td>Improve Productivity from 7,098 to 8,873 pieces per workhour</td>
<td>Delivery Barcode Sorter (DBCS) reduction results in -746 machines</td>
<td>-650</td>
</tr>
<tr>
<td>12 (Automated/Mechanization Flats)</td>
<td>Improve Productivity from 1,926 to 2,181 pieces per workhour</td>
<td>Effective Informed Visibility Employee Scheduler (IVES) Scheduling &amp; Run Plan Generator (RPG) Planning.</td>
<td>-360</td>
</tr>
<tr>
<td>13 (Mechanized Parcels)</td>
<td>Reduction in Missent</td>
<td>Reduce Original Priority Missent</td>
<td>2,000</td>
</tr>
<tr>
<td>14 (Manual Distribution)</td>
<td>Manual Operation Efficiency from 450 to 478 pieces per workhour</td>
<td>Effective Informed Visibility Employee Scheduler (IVES) Scheduling &amp; Run Plan Generator (RPG) Planning.</td>
<td>35</td>
</tr>
<tr>
<td>15 (Remote Bar Code System)</td>
<td>Remote Encoding Center workload reduction</td>
<td>Reduction in images sent to Remote Encoding Center (REC)</td>
<td>380</td>
</tr>
<tr>
<td>16 (Mail Processing other direct/indirect operations)</td>
<td>Fixed Mech Efficiency from 62 to 79 pph</td>
<td>Effective Informed Visibility Employee Scheduler (IVES) Scheduling &amp; Run Plan Generator (RPG) Planning.</td>
<td>-1,159</td>
</tr>
<tr>
<td>17 (Mail Processing other direct/indirect operations)</td>
<td>New Equipment</td>
<td>Improve Automated Guided Vehicle (AGV) Efficiency</td>
<td>-1,159</td>
</tr>
<tr>
<td>17 (Mail Processing other direct/indirect operations)</td>
<td>Automated Facer Canceller System (AFCS) Reduction</td>
<td>Reduce 110 Automatic Facer Canceller Systems (AFCS)</td>
<td>-360</td>
</tr>
<tr>
<td>17 (Mail Processing other direct/indirect operations)</td>
<td>Fixed Mechanization Projects</td>
<td>7 Various Projects</td>
<td>35</td>
</tr>
<tr>
<td>Various</td>
<td>International Operations Tour Turnover Process</td>
<td>Implement an Effective and Scored Tour Turnover Process in all five International Service Centers (ISC)</td>
<td>386</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>1,298</td>
</tr>
</tbody>
</table>
**Description**
Reduce hours spent on Mail Processing Supervisory

<table>
<thead>
<tr>
<th>Scope</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Mail Processing Supervisory</td>
<td>Match earned hours</td>
</tr>
</tbody>
</table>

**Tactics**
1. Reduce 204B Overtime matching earned - Volume reduction results in positions reduced
2. Reduce Straight time matching earned - Volume reduction results in positions reduced
3. Streamlining Supervisor Distribution Operations/Manager Distribution Operations work and training

**Workhour Savings Calculation Method**
Annual Workhour Savings = Estimated hours over earned – Earned hours = 350,000 hours

**Key Metric for Performance Tracking**
eFlash LDC 10 Actual vs Plan Variance

**Opportunity Workhour Savings**
350,000
LDC II – Improve Automation Letter Productivity

Description
Improve LDC 11 Productivity

Scope
Automation Letters

Goal
Improve Mail Processing Variance Productivity from 7,098 to 8,873 pieces per hour

Tactics
1. Improve Productivity during volume decline
   (Multi-Level Mentoring, Lean Six Sigma Projects and Kaizen) 4,614,000 hours
2. Delivery BarCode Sorter Reductions results in -746 machines 1,513,000 hours
3. Delivery Point Sequencing Extension results in -2000 schemes 1,208,000 hours
4. Weekend Delivery Point Sequencing Consolidation 300,000 hours
5. Improve Informed Visibility Employee Scheduler and Run Plan Generator 1,979,000 hours

Key Metric for Performance Tracking
Mail Processing Variance - Performance Achievement and Opportunity Hours

Opportunity Workhour Savings
9,614,000
# LDC 12 – Improve Automation Flat Productivity

**Description**
Improve LDC 12 Productivity

**Scope**
Automation Flats

**Goal**
Improve Mail Processing Variance Productivity from 1,926 to 2,181 pieces per hour

**Tactics**

1. Improve Productivity during volume decline  
   779,000 hours
2. Automated Flat Sorting Machine reduction by - 91 machines  
   1,476,000 hours
3. Flat Sequencing System reduction by -21 machines  
   681,000 hours
4. Improve Informed Visibility Employee Scheduler and Run Plan Generator  
   564,000 hours

**Key Metric for Performance Tracking**
Mail Processing Variance - Performance Achievement and Opportunity Hours

**Opportunity Workhour Savings**
3,500,000
**LDC 13 – Parcel Mechanization Efficiency**

**Description**
Improve productivity in Parcel Operations, Reduce Missent mail

**Scope**
All Parcel Operations

**Goal**
Improve Mail Processing Variance Productivity from 281 to 301 pieces per hour

**Tactics**
1. Improve Priority Processed by 2000, gaining productivity and reducing run hours 2,759,000 hours
2. Reduce missent mail by 25% (3.2M pcs/year) and subsequent re-handling 24,279 hours
3. Effective Informed Visibility Employee Scheduler & RPG Planning 2,416,000 hours

For accurate projection and throughput, and maintain productivity through volume declination

**Key Metric for Performance Tracking**
Mail Processing Variance - Performance Achievement and Opportunity Hours, Missent Mail, Priority Processed by 2000

**Opportunity Workhour Savings**
5,199,279
Description
Improve productivity and reduce workhour in Manual Operations

Scope
Manual letter, flat, and parcel operations

Goal
Improve Mail Processing Variance Productivity from 450 to 478 pieces per hour

Tactics
1. Reduce manual letter cases by 10% (362 cases) 302,984 hours
2. Reduce flat letter cases by 10% (132 cases) 165,264 hours
3. RoBust Universal Sorter Deployment (RBUS) 105,453 hours
4. Improve Universal Sorting System (USS) Productivity to Decision Analysis Request 208,000 hours

Key Metric for Performance Tracking
Mail Processing Variance - Performance Achievement and Opportunity Hours, RBUS & USS Productivity

Annualized Workhour Savings
781,701
**Description**
Reduce workhour at Salt Lake City Remote Encoding Center (REC)

**Scope**
Remote Encoding Center Operations & Image feeder sites

**Goal**
Reduce Remote Encoding Center workload

**Tactics**
1. Reduce keying workload at REC by turning off Remote Keying at small feeder plants 350,000 hours (below 1000 pcs for letters and 500 pcs for flats)

**Key Metric for Performance Tracking**
Workhours Reduced at Salt Lake City REC

**Opportunity Workhour Savings**
350,000
Description
Improve LCD16 Mail Processing Variance Performance

Scope
Fixed Mechanization (tray sorters & robots)

Goal
Improve Mail Processing Variance Productivity from 62 to 79 pieces per hour

Tactics
1. Effective Informed Visibility Employee Scheduler & Run Plan Generator Planning 807,000 hours
   Better budget spread, accurate volume projection and throughput

Key Metric for Performance Tracking
Mail Processing Variance - Performance Achievement and Opportunity Hours

Opportunity Workhour Savings
807,000
## Description
Reduction in LDC17 workhour through technology deployment and equipment reduction

| Scope: All LDC17 Operations | Goal: Reduce workhours to achieve Decision Analysis Report (DAR) target |

## Tactics
1. Improve Automate Guided Vehicle (AGV) Efficiency (125 AGVs) 32,000 hours
2. Increase Transportation Sweep-side Assignment (TSA) Printer utilization 41,474 hours
3. Advanced Facer Canceler System (AFCS) Reduction by 110 machines 204,490 hours
4. Fixed Mechanization Projects
   - Chicago NDC USS (Phase 2) 33,754 hours
   - Philadelphia NDC USS (Phase 2) 34,585 hours
   - Denver P&DC Feed & Singulation System 96,708 hours
   - West Sacramento P&DC Dock to Package Sorter 36,882 hours
   - Pittsburgh P&DC USS (Phase 2) 34,362 hours
   - Atlanta NDC Flats Automated Culling System extension 40,301 hours
   - North Houston P&DC USS (Phase 2) 59,443 hours

## Key Metric for Performance Tracking
Performance to Decision Analysis Reports

## Opportunity Workhour Savings
613,999
RETAIL AND CUSTOMER SERVICE BUSINESS PLAN

Angela Curtis
Acting Vice President
Eastern Area Operations
<table>
<thead>
<tr>
<th>LDC</th>
<th>Description</th>
<th>Strategy</th>
<th>Action</th>
<th>Variance to Earned (YTD Week 36)</th>
<th>EOY Projected Earned</th>
<th>FY 21 Target Opportunity</th>
<th>Daily Minutes Per Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>43</td>
<td>Manual Distribution</td>
<td>Align clerk schedule to match workload</td>
<td>Reduce LDC 43 Overtime from 16.32% to 12%</td>
<td>2.5M</td>
<td>3.5M</td>
<td>2.2M</td>
<td>54 mins (11,944 CSV OFFICES)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Higher level approval with DM for NSD</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Align bid jobs with Customer Service Variance (CSV) earned workhours</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Eliminate pre-tour Overtime</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Increase Delivery Point Sequence % - reduce manual mail</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Address Management System /D-Smart/Identify leakage</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Increase Productivity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Manage Letter, Flat and Parcel Operations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Match schedule to first truck(15 mins)/sort within 10 minutes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• PM parcel distribution – capture downtime</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• New employees process parcels</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Leverage technology/Distribution Scheme Sorter (DSS) for scheme</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Sunday</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Increase parcel productivity 208/hr. to 270/hr.</td>
<td>1.7M</td>
<td>2.4M</td>
<td>1.1M</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Clerk start time to align with mailers drops</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Clock ring Hygiene (Passports/Packaging package/pickup/Left notice/PO Box maintenance)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Post Office Box</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Review Bids – no designated POB clerk</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• PO Box Optimization</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>44</td>
<td>Post Office Box Distribution</td>
<td></td>
<td>Align retail hours/operations to customer demand</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Reduce LDC 45 OT to 10.61% to 8%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Level 18/20 Customer Service Variance (CSV) – expand lunch break by 1 hour (split shift)</td>
<td>5.9M</td>
<td>8.5M</td>
<td>5.83M</td>
<td>96 mins (11,944 CSV OFFICES)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Match workhours to earned workload</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Reduce full window service hours (AM/PM) Split work week – MWF / TUTHS, Use of technology</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Alternate Access points (CPU, Approved Shippers, CMRAs)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>45</td>
<td>Retail</td>
<td></td>
<td>Align retail hours/operations to customer demand</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Reduce LDC 45 OT to 10.61% to 8%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Level 18/20 Customer Service Variance (CSV) – expand lunch break by 1 hour (split shift)</td>
<td>5.9M</td>
<td>8.5M</td>
<td>5.83M</td>
<td>96 mins (11,944 CSV OFFICES)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Match workhours to earned workload</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Reduce full window service hours (AM/PM) Split work week – MWF / TUTHS, Use of technology</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Alternate Access points (CPU, Approved Shippers, CMRAs)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>47</td>
<td>Admin/clerk</td>
<td></td>
<td>Align Level 18 Postmaster productivity to earned</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Perform clerk work up to 15 hours/week</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Expand lunch break by 1 hour lunch</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Modified Level 2 reviews for all Small Office Variance (SOV) offices</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Modify LDC 2 reviews for all Small Office Variance (SOV) offices</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total: 10.8M 15.5M 10.1M 150 min (CSV) 34 min (SOV)
MAINTENANCE BUSINESS PLAN

Dane Coleman
Acting Vice President
Northeast Area Operations
**Description**
Letters and Flats Reduction

**Scope**
Staffing to support reduced equipment sets

**Goal**
Reduce 1658 full time equivalent employees

**Tactics**
- Update staffing packages to match reduced equipment sets
- LDC35 work hour reduction = 186,560
- LDC36 work hour reduction = 2,465,813
- LDC39 work hour reduction = 167,200
- Additional combined LDC reduction = 107,442
- LDC36 additional work hours from AFCS Legacy Removal = 100,000

**Workhour Savings Calculation Method**
Savings = 3,027,015 (eWhep driven)

**Key Metric**
- Equipment removal; eWhep updated; excess employees

**Opportunity Workhour Savings**
3,027,015
# LDC 36 – PM Staffing Requirements

## Description
Update Preventative Maintenance requirements for Automation & Mechanized Equipment

## Scope
Update Preventative Maintenance requirements

## Goal
254,705

## Tactics
- Update Preventative Maintenance for APBS, SPSS, and PSM
- Update Preventative Maintenance for DBCS and AFCS200
- Update Preventative Maintenance for FSS and AFSM100

## Workhour Savings Calculation Method
Savings = 254,705

## Key Metric
Update MMOs for automation and mechanized equipment

## Opportunity Workhour Savings
254,705
# Additional Cost Savings from Equipment Removal

## Description
Additional savings related to the equipment reductions

## Scope
- Captured parts and utility cost savings

## Goal
- $13,788,746

## Tactics
- Associated savings captured from equipment removals
- Ship parts to Topeka or sites with remaining equipment

## Workhour Savings Calculation Method
Maintenance work hour cost of $50.28

## Key Metric
- Utility and Parts Costs
**Description**
Right-size Building Maintenance staff per MS-1 Guidelines

**Scope**
Right size staffing from MS1 implementation

**Goal**
626,560 work hours

**Tactics**
- MS1 Staffing packages completed
- eWhep packages updated
- Excessing event Sept FY20

**Workhour Savings Calculation Method**
Savings = 626,560

**Key Metric**
MS1 staffing packages complete; employee excessing

**Opportunity Workhour Savings**
626,560
CLOSING COMMENTS / GO AROUND